

**Montana Shared Catalog**  
Executive Board Meeting  
May 1, 2014

Present: Jack Albrecht, Dale Alger, Diane Anderson, Honore Bray, Cheryl Heser, Debbie Kramer, Becky Mosbacher, Ann Rutherford, Libby Wolfe, Melody Condrón, Amy Marchwick, Sarah McHugh, Ve Abrams, Holly Harper, Rhonda Horner, Laura Tretter, Sonja Woods

- Agenda for May 2, 2014 MSC Membership Meeting
  - Clarification was made that the membership approved a new FTE at the fall meeting. Roberts Rules of Order will not allow new discussion on the new FTE. However, the spring membership meeting allows for a discussion of the budget prior to its approval. Funding the FTE could be discussed at this point.
  - Current staff is at capacity. The Montana State Library recommends the MSC hire the new FTE. It will put the MSC in a stable position.
  - If the proposed budget is decreased, the Executive Board will need to adjust the line items.
- Sarah McHugh discussed the cost formula for FY 16
  - Ken and Sarah are looking at the current Montana Library To Go collection. If a sharing policy were to be put into place for this collection, the cost for the libraries sharing the collection could decrease from \$400 to \$11.
  - Changing the way the collection is “owned” may also decrease the size of some libraries because of title count.
- Content Management Committee
  - The CMC recently asked if they could add an ex-officio member to the Executive Board. The request was denied.
  - The rationale for the decision was to keep the Board at a manageable size.
  - Laura Tretter, CMC Chair, clarified that the request was made in the hopes to have a direct line of communication with the Executive Board. She will attend the Executive Board meetings in the future to achieve the goal of opening communication.
  - Cheri suggested that perhaps the CMC Chair and the Executive Board Chair should stay in touch.
  - Becky suggested that the CMC be on each membership meeting agenda in order to report to the entire membership. In addition, perhaps a written report from the CMC could be posted on the MSC website under meeting materials for those who are not in attendance.
- Summer Retreat
  - The Executive Board will meet in Virginia City.
  - Honore will post a survey in order to choose a date best for everyone.
  - Newly elected/appointed members will be invited to join the current board.

- Vacancy for OPAC representative on the CMC will be advertised at the membership meeting.
- Retirements: Cheryl Heser and Ann Rutherford.
- Debbie Kramer mentioned that on the new cost formula spreadsheet, her library is listed as a small library, yet she is currently representing medium libraries.
- Meeting adjourned.